



# basic education

Department:  
Basic Education  
REPUBLIC OF SOUTH AFRICA

## FOR OFFICE USE

Receipt number: \_\_\_\_\_  
Date: \_\_\_\_\_  
Amount: \_\_\_\_\_  
Signature: \_\_\_\_\_

**CHIEF DIRECTORATE: NATIONAL ASSESSMENT AND PUBLIC EXAMINATIONS**  
Private Bag X895, Pretoria, 0001, South Africa, 222 Struben Street, PRETORIA, 0002.

### APPLICATION: REPLACEMENT CERTIFICATE STD'S 5, 6, 7, 8, 9, 10 or GRADE 12

This application should be submitted/ posted to the Chief Directorate: National Assessment and Public Examination at the postal address listed above.

DULY COMPLETED APPLICATION FORM SHOULD BE ACCOMPANIED BY CASH FOR THE AMOUNT OF **R170.00** (MADE OUT TO THE DEPARTMENT OF BASIC EDUCATION).  
ACCOUNT DETAILS: **ABSA – 4075779395, REFERENCE: R (ID NUMBER)**  
(Application fee is valid from **01 April 2025 – 31 March 2026**).

**PLEASE NOTE: A CERTIFIED COPY OF YOUR ID DOCUMENT/BIRTH CERTIFICATE AND DETAILED AFFIDAVIT SHOULD BE ATTACHED TO YOUR APPLICATION**

- STD 5 certificate
- STD 6 certificate
- STD 7 certificate
- STD 8 certificate
- STD 9 certificate
- STD 10 certificate
- Subject certificate

**Please ensure that your personal particulars are in accordance with your ID document**

Surname and Initials	
Full Name	
Maiden Name	
Postal Address	Code: .....
Tel no (Home)	
Cell no	
ID number	
Email Address	

Please mark with an X to indicate if the certificate should be posted to the address **Collect**  as indicated above or kept in the office for collection.

### EXAMINATION INFORMATION

Year and Month of examination	Examination number	School attended	Province (If applicable)	Part/Full time

.....  
Signature of Applicant

.....  
Date